

PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY

Phones: 5886401-5
111-589-589
Fax: 5886406



2-B, East Street, Phase-I
Defence Housing Authority
Karachi-75500

APPLICATION FORM **FOR ALLOTMENT OF PLOT IN DHA CITY KARACHI**

(TO BE FILLED IN CAPITAL LETTERS)

1. Category of applicant

| | | | |
|---|---|---|---|
| F | G | I | J |
|---|---|---|---|

 2. Plot Type / Size

(tick whichever is applicable)
(see Serial 21)

3. Name

4. CNIC / NICO No

5. Passport No

6. Father's Name

7. Date of Birth

8. Visible Mark of Identification

9. Religion / Sect

10. Present Address

11. Permanent Address

12. Present Department

13. Email

14. Telephone Nos. _____ Res _____ Off

Mobile _____

15. Status

a. Married

b. Unmarried

(1) Name of Spouse

(in case of married applicant)

CNIC / NICO No

(2) Name / relation with NOK

CNIC / NICO No

(if other than spouse)

16. I certify that: -

- a. The above particulars are correct.
- b. I am prepared to accept registration in the Pakistan Defence Officers Housing Authority, Karachi and to subscribe to its all dues.
- d. I hereby confirm that the amount has been deposited at my own free will, it may remain with the Authority for indefinite period free of interest but I shall have the option to withdraw the amount in question after the ballot. I further confirm that I shall not claim allotment of plot or compensation in lieu thereof if Authority does not allot a plot to me.
- e. I hereby attach the following:-
 - (1) Pay Order/Bank Draft No _____ for Rs

dated _____ Bank/Branch

_____ including down payment for
the plot and processing fee specified below.

(2) Two attested photocopies of CNIC / NICO.

(3) Attested copy of CNIC / NICO of Spouse/NOK (in case of other than spouse).

17. **For Provincial / Federal Civil Govt and Semi Govt Officers Only**

a. **Svc Status**

(1) Svc No _____ Grade

(2) Date of Employment _____ Common Course

(3) Svc (yy/mm/dd) upto 31 May 2009

b. **Certificate for Provincial / Federal Govt and Semi Govt Officers only by
respective Head of the Department**

Certified _____ that

Mr/Miss/Mrs _____

S/O,D/O,W/O _____

was appointed as _____ in BPS-17 on _____

and date of joining service in _____ is

_____. At present the officer is serving as

_____ in BPS _____ and has _____ years

service in BPS-17 and above. (Relevant documents are also attached).

Date: _____

Countersigned

Designation (with

stamp) _____

18. **Terms & Conditions**

- a. Acceptance of applications is subject to approval of DHA Executive Board. The Executive Board may accept or reject any application without assigning any reason for all categories.
- b. The allotted plot is liable to be cancelled at any stage in case of submission of forged documents or if information given in application form is found to be false.
- c. DHA Karachi reserves the right to cancel any allotment at any time without any reason.
- d. Successful applicants will be required to become members of DHA City Karachi by payment of prescribed membership fee for each allotted plot.
- e. The applicant shall faithfully comply with all relevant bye laws and regulations of allotment / purchase of immovable property in DHA Karachi.
- f. An applicant can apply for more than one plot in each category subject to payment of processing fee and down payment for each plot separately.
- g. Provincial / Federal Govt and Semi Govt Officers can apply for 500 sq yds residential and 200 sq yds commercial plots only.
- h. Senior Citizens and disabled / handicapped persons can apply for 500 sq yds residential plots only.
- i. Disabled / handicapped persons will have to certify their disability by National Council of Rehabilitation of Disabled Persons or District HQ Hospitals or nearest CMH.

19. Last date of receipt of application through prescribed branches of banks and DHA Head Office (by hand or through courier) is **28 Aug 2009** and for overseas Pakistanis is **10 Sep 2009**.

20. Payment Schedule

a. For Inland Applicants

(1) Residential

| <u>Ser</u> | <u>Description</u> | <u>Size (Sq Yds)</u> | | | | |
|------------------------------------|----------------------|----------------------|---------------|---------------|----------------|----------------|
| | | <u>200</u> | <u>300</u> | <u>500</u> | <u>1000</u> | <u>2000</u> |
| (a) | Processing Fee* (Rs) | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| (b) | Down Payment (Rs) | 25,000 | 25,000 | 50,000 | 100,000 | 600,000 |
| Total (Rs with application) | | 30,500 | 30,500 | 55,500 | 105,500 | 605,500 |
| Total Cost of Plots (Rs) | | 766,000 | 1,149,000 | 1,915,000** | 3,830,000 | 7,660,000 |
| Quarterly Installments (Nos) | | 37 | 38 | 38 | 38 | 37 |

* Processing fee is non refundable.

** Cost of Plot for Cat I applicant is Rs 1,865,000/-.

(2) Commercial

| <u>Ser</u> | <u>Description</u> | <u>Size (Sq Yds)</u> | | | | |
|------------------------------------|----------------------|----------------------|----------------|----------------|----------------|------------------|
| | | <u>200</u> | <u>300</u> | <u>500</u> | <u>1000</u> | <u>2000</u> |
| (a) | Processing Fee* (Rs) | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| (b) | Down Payment (Rs) | 100,000 | 150,000 | 250,000 | 500,000 | 1,000,000 |
| Total (Rs with application) | | 105,500 | 155,500 | 255,500 | 505,500 | 1,005,500 |
| Total Cost of Plots (Rs) | | 3,830,000** | 7,095,000 | 15,075,000 | 30,150,000 | 60,300,000 |
| Quarterly Installments (Nos) | | 38 | 40 | 40 | 40 | 40 |

* Processing fee is non refundable.

** Cost of Plot for Cat I applicant is Rs 3,780,000/-.

b. For Overseas Applicants

(1) Residential

| <u>Ser</u> | <u>Description</u> <u>(in US \$)</u> | <u>Size (Sq Yds)</u> | | | | |
|-----------------------------------|---|----------------------|------------|------------|--------------|--------------|
| | | <u>200</u> | <u>300</u> | <u>500</u> | <u>1000</u> | <u>2000</u> |
| (a) | Processing Fee* | 100 | 100 | 150 | 200 | 500 |
| (b) | Down Payment | 350 | 350 | 700 | 1,400 | 7,500 |
| Total (with application)** | | 450 | 450 | 850 | 1,600 | 8,000 |
| Total Cost of Plots | | 9,500 | 14,200 | 24,000 | 47,500 | 95,000 |
| Quarterly Installments (Nos) | | 37 | 38 | 38 | 38 | 37 |

(2) Commercial

| <u>Ser</u> | <u>Description</u> <u>(in US \$)</u> | <u>Size (Sq Yds)</u> | | | | |
|-----------------------------------|---|----------------------|--------------|--------------|--------------|---------------|
| | | <u>200</u> | <u>300</u> | <u>500</u> | <u>1000</u> | <u>2000</u> |
| (a) | Processing Fee* | 100 | 100 | 150 | 200 | 500 |
| (b) | Down Payment | 1,250 | 1,900 | 3,100 | 6,200 | 12,500 |
| Total (with application)** | | 1,350 | 2,000 | 3,250 | 6,400 | 13,000 |
| Total Cost of Plots | | 47,500 | 88,000 | 186,500 | 375,000 | 750,000 |
| Quarterly Installments (Nos) | | 38 | 40 | 40 | 40 | 40 |

* Processing fee is non refundable.

** Actual bank charges are payable by the applicant.

21. **Category of Applicant**

| <u>SER</u> | <u>ELIGIBILITY</u> | <u>CAT</u> |
|-------------------|---|-------------------|
| a. | All senior Pakistani citizens of 65 years (as on 28 Aug 2009) and above | F |
| b. | All disabled / handicapped Pakistani citizens including Armed Forces. Disability / Handicapped certificate signed by National Council of Rehabilitation of Disabled Persons or District HQ Hospitals or nearest CMH to prove their disability | G |
| c. | All Federal and Provincial Govt / Semi Govt Offrs of Grade 17 and above are eligible to apply on this quota subject to the Certification from the Head of the Dept | I |
| d. | All Citizens of Pakistan including Overseas Pakistanis more than 18 years on the last date of submission of application i.e 28 Aug 2009 and 10 Sep 2009 for inland and overseas Pakistanis respectively | J |

22. **Payment Instructions**

- a. Applications will be received by specified branches of Askari Bank Ltd, MCB Bank Ltd, United Bank Ltd, Standard Chartered Bank Ltd and Habib Bank Ltd or by hand in DHA head office.
- b. Overseas Pakistanis will send US\$ Demand Draft through courier with their application form to 2-B, East Street, Phase-I, DHA, Karachi-75500.
- c. Down payment of unsuccessful applicants will be refunded by **26 Nov 2009** through the branches of bank from where applications were received.

23. **Notes**

- a. Print or type or write in capital letters (use black ink for writing).
- b. Strike out whatever is not applicable.
- c. Unfilled / damaged form will not be accepted.
- d. Forms may be downloaded from www.dhakarachi.org or photocopied on a DO paper (33.5 cm X 21.5 cm).