

**Addendum to Notice of 75th Annual General Meeting of
MCB Bank Limited published on March 6, 2023**

This is an addendum to Notice of 75th Annual General Meeting (“AGM”) of MCB Bank Limited (the “Bank”), scheduled to be held on Monday, March 27, 2023 at 11:00 AM (PST) at Grand Ball Room-A, 4th Floor, The Nishat Hotel adjacent to Emporium Mall, Abdul Haq Road, Johar Town, Lahore.

As per the requirements of the Companies (Postal Ballot) Regulations, 2018, as amended through SRO 2192 (I)/2022, dated December 05, 2022 (the “Amended Regulations”), issued by the Securities and Exchange Commission of Pakistan (“SECP”) the right to vote through electronic voting facility and voting by post will be provided to members of the Bank for all businesses classified as special business under the Companies Act, 2017 (the “Act”) and required to be passed through special resolution in the AGM in the manner and subject to conditions contained in the Amended Regulations.

As Agenda Items No.5 and 6 of the aforesaid meeting conveyed to members vide our Notice of AGM dated March 6, 2023 are special businesses, for which the option of E-Voting or Postal Ballot is required to be arranged for the members. M/s Corplink (Private) Limited, the Share Registrars & Corporate Consultants, have been appointed as service provider for E-Voting and M/s BDO Ebrahim & Co., Chartered Accountants, have been appointed to act as Scrutinizer.

Through this communication we hereby intimate members the following procedure for exercising E-Voting or Postal Ballot options alternatively:

A - E-Voting:

- a. E-Voting facility will be provided by Corplink (Private) Limited, the Share Registrars & Corporate Consultants, acting as E-Voting Services Provider.
- b. Members who are intending to exercise their right of E-Voting shall confirm to the Bank on or before March 22, 2023 through their registered email addresses already provided to the Bank at: corporate.affairs@mcb.com.pk
- c. After due authentication of members’ credentials our E-Voting facility provider, Corplink (Private) Limited will share with the Members, the web address, login details, password and electronic signature via email.
- d. Members shall cast vote for Agenda Items No. 5 and 6 through the web portal provided by Corplink (Private) Limited from 9:00 AM {Pakistan Standard Time (“PST”)} March 24, 2023, till 5:00 PM (PST) March 26, 2023. Votes shall only be casted during the aforementioned schedule. A vote once casted shall not be allowed to be changed.

B - Voting Through Postal Ballot:

- a. Members may alternatively opt for voting through postal ballot, which has been made available; (i) as attachment to this Addendum dispatched to each Member and (ii) on Bank’s website, i.e. www.mcb.com.pk;
- b. Members casting their votes for Agenda Items No.5 and 6 should send the postal ballot, duly filled in, signed and accompanied with a copy of valid Computerized National Identity Card (“CNIC”) to the Chairman of AGM at 6th Floor, MCB Building, 15-Main Gulberg, Jail Road, Lahore and/or through email at corporate.affairs@mcb.com.pk The postal ballot should reach the aforementioned office on or before 5:30pm, March 26, 2023. Any postal ballot received after this time/date, will not be considered for voting.
- c. Signature on postal ballot should match with signature on CNIC, NICOP/Passport (In case of foreigner)
- d. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.

In case of foreign shareholders casting votes acceptable identification documents shall be the valid CNIC, NICOP and Passport. For foreign shareholders represented through body corporate, acceptable identification documents are the same as mentioned for body corporate in the Notice of AGM dated March 6, 2023.

Farid Ahmad
Acting Company Secretary

Lahore
March 20, 2023

Registered Office: MCB House, 15 Main Gulberg, Jail Road, Lahore, Pakistan

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